

Bihar Museum, Patna

(An Autonomous Society under the Department of Art, Culture & Youth, Government of Bihar)

Nehru Path (Bailey Road), Patna-800001

Notice Inviting Tender

INVITATION OF BIDS FOR

Item rates in Single bid system is invited from experienced Video Production firms/agency of National or International repute for the **Selection of a vendor for Post Production & Production of Audio Visual for the Bihar Museum Regional Art Gallery Nehru Path, Patna.**

- Detailed information of the Tender Document can be downloaded from the website <http://biharmuseum.org>, <http://state.bihar.gov.in/yac> or <http://prdbihar.gov.in>. The bidders shall submit bids in envelope clearly marked with the name and address of bidders and the name of works clearly mentioned on the envelope. Tender Document complete in all respects in a sealed envelope is to be submitted by Speed Post/Registered Post/Courier or by hand only at the Office of the Director General, Bihar Museum, Nehru Path (Bailey Road), Patna - 800001. The tenders received late/tenders without Processing Fee/Bid Security Fee/Conditional tenders/Incomplete Tenders in any respect shall be rejected. The Director General, Bihar Museum, Patna reserves the right to accept or reject any or all tenders without assigning any reason.
- Important Dates for the selection process:**
- Date of Inviting the Tender - 25.02.2022
- Last date for submission of Tender - 16.03.2022 up to 02.00 p.m.
- Date of opening Bid - 16.03.2022 at 4.00 p.m.

Sl No.	Name of work	Estimated cost (In Rs.)	Earnest Money (in Rs)	Cost of Tender Document (In Rs)	Time of completion of work
1	2	3	4	5	6
1.	Selection of a vendor for Post Production & Production of Audio Visual for the Bihar Museum Regional Art Gallery Nehru Path, Patna.	As Quoted by Bidder (inclusive of all taxes).	15,000.00/-	1000.00/-	60 days

Security deposit: - 5% of final contract value.

- Any Firm/Agency of National or International repute may tender. Any contractor debarred from work or blacklisted will not be allotted the work. You are requested to attach self-accessed certificate.
- The cost of tender document is non-refundable, and it should be in the shape of Demand draft from any nationalized bank, payable in favor of "**Bihar Museum Society,**" payable at Patna. Original Bank Draft along with signed bid and EMD (in original) shall be submitted at the office of the Director General, Bihar Museum, Patna till date and time of submission of the tender.
- Earnest money shall be in the shape of Demand draft from any nationalized bank, payable in favor of "**Bihar Museum Society,**" payable at Patna. Original EMD along with signed bid shall be submitted at the office of the Director, Bihar Museum, Patna till date and time of submission of the tender.
- Deduction at source from bill will be done for income tax, GST, Security deposit etc. as per Bihar Government rule. Rate quoted by bidder shall be all inclusive taxes.
- Regarding any information of the proposed work, bidder should contact office of the Director General, Bihar Museum, Patna on any working day, before submission of bid. Queries can be emailed at bmpatna2014@gmail.com.
- The Director General has right to extend or cancel the Bids without declaring any reason.
- Other information can be obtained and downloaded from the website <http://biharmuseum.org> or <http://prdbihar.gov.in>, <http://state.bihar.gov.in/yac>

(I/C Addl. Director-Admin)
Bihar Museum

Patna, Dated: -2022

Memo No. -

Copy to - The Director, Information & Public Relation Department, Bihar with 08 (eight) additional copies of the advertisement and CD for publication in local & national dailies.

(I/C Addl. Director-Admin)
Bihar Museum

TENDER DOCUMENT

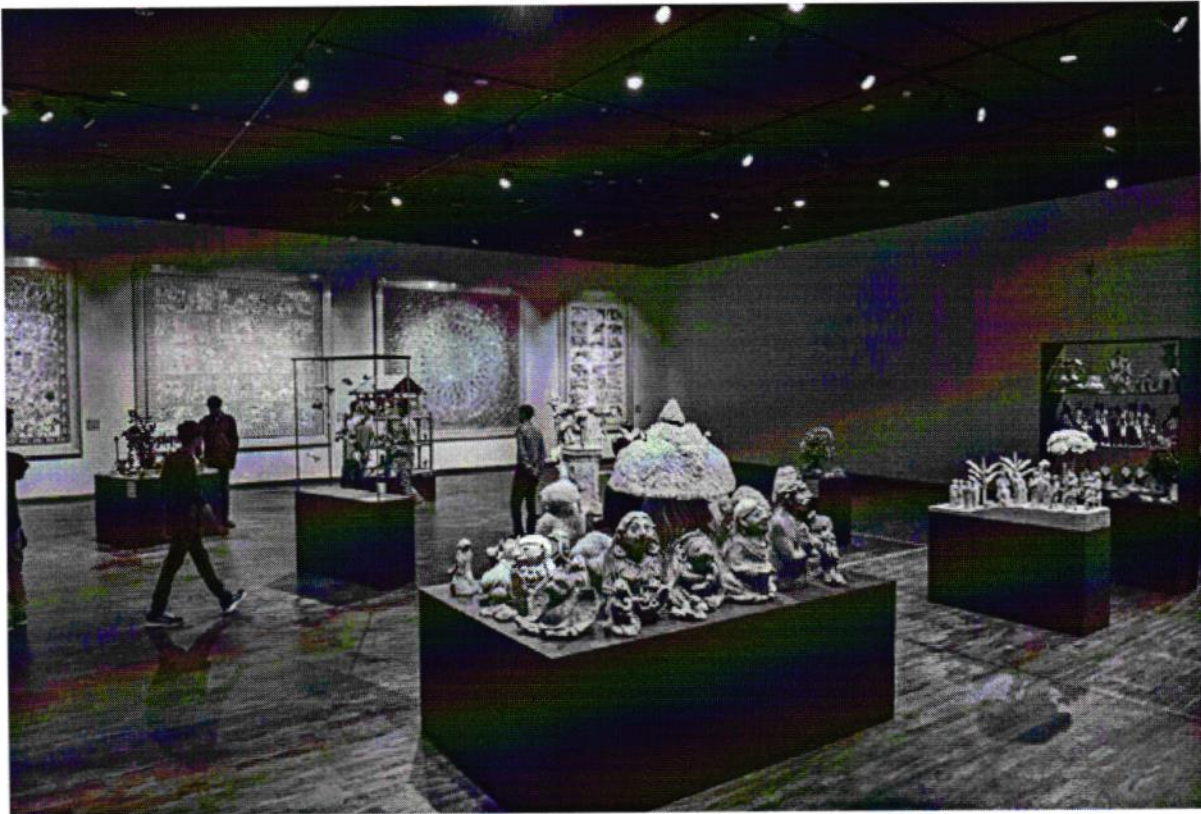
Bihar Museum, Patna

(An Autonomous Society under the Department of Art, Culture & Youth, Government of Bihar)

Nehru Path (Bailey Road), Patna-800001

Notice Inviting Tender

Item rates (Quotation) in Single bid system is invited from experienced Video Production firms/agency of National or International repute for the **Selection of a vendor for Post Production & Production of Audio Visual for the Bihar Museum Regional Art Gallery Nehru Path, Patna.**



Bihar Museum Society, Patna invites sealed quotations from reputed Video Production firm for Post Production & Production of Audio Visual for Bihar Museum Regional Art Gallery.

Scope of Work:

- a. Review of the footage provided by the Bihar Museum
- b. Review of the AV doc provided by the Bihar Museum for each artist
- c. Helping in translation/transcription by Bihar Museum
- d. Edit of each story provided by Bihar Museum (First cut and the Final cut after BM review)
- e. The audio repair/levels etc.
- f. Color correction of the previous footage
- g. Shooting of New Footage
- h. Compilation of new footage (based on the interviews by BM stakeholders/Artists)

Eligibility Criteria (Mandatory):

- The firm must be a **Video Production firm**.
- The firm should have their office in **India**.
- The firm should have experience of different production work with Museum/Heritage/Art Galleries for **more than three years** in India and abroad. Bidders shall submit attested copies of experience certificate. Any international & domestic awards will be a plus point.
- The firm should have professional qualified team strength with production and post production facilities.
- The firm should have **2.5 lakhs** turn over for last **three (3) years**.
- Bidders must submit their **PAN**, Last **three 3 years IT returns** and **GST registration certificate**.

Procedure:

- On the sealed cover, the name of the firm, the time and date shall be furnished.
- The bidders must quote their total cost inclusive all taxes and put same envelope.
- Tender documents should be signed and stamped by the bidders. No documents will be accepted without sign and stamp of authorized signatory.
- The tender shall be addressed in the name of the Director General, Bihar Museum, Bailey Road, Patna-800001, Bihar and reached by 2:00 PM on or before 16.03.2022.
- The tender will be opened on same day at 4.00 PM in the office of Bihar Museum, Bailey Road, Patna
- Your authorized representative may present during the opening of sealed tender received from different parties.

BIHAR MUSEUM, PATNA

FINANCIAL BID SHEET

Selection of a vendor for Post Production & Production of Audio Visual for the Bihar Museum Regional Art Gallery Nehru Path, Patna.

Name of the Company			
Address of the Company			
Contact No.			
SL. No.	Description	Total Cost	
		IN FIGURE	IN WORDS
1.	Cost of the shooting and post production complete work		

***NOTES:**

- The cost mentioned above is all inclusive including GST, Transportation and any other expenses.
- Successful bidder will submit a security deposit of 05% (Five percent) in the form of Demand Draft/Bank Guarantee of a nationalised bank in Bihar to the Director General, Bihar Museum, valid for six month.

(I/C Addl. Director-Admin)
Bihar Museum