

Bihar Museum Society, Patna

Government of Bihar



**SHORT TENDER NOTICE FOR PRINTING AGENCY FOR CATALOGUE
(MULTICOLOUR PRINTING IN BIHAR MUSEUM SOCIETY, PATNA.**

Tender in two bid system (Technical and Price bid) is invited for Printing Agency for Catalogue (Multicolor Printing) for Bihar Museum Society, Patna (An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar, Registered under Societies Registration Act, 21, 1860). Detailed information of the Tender Document can be downloaded from the website <http://yac.bih.nic.in> / <http://prdbihar.gov.in/biharmuseum.org>. The bidder has to submit non-refundable tender processing fee of Rs. 1,000/- (Rupees One thousand only) and Bid Security Fee of Rs. 50,000/- (Rupees Fifty thousand Only) through demand draft in favour of BIHAR MUSEUM SOCIETY, PATNA, payable at Patna along with the Bid. Bid Security money will be returned to the all unsuccessful Agencies after 30 days of finalization of the tender. Tender Document complete in all respects in a sealed envelope is to be submitted by Speed Post/Registered Post/ by Hand at the Office of the Director General, Bihar Museum, Bailey Road, Patna - 800001 by 3.00 pm at 20.04.2022. The tenders received late/tenders without Processing Fee/Conditional tenders/Incomplete Tenders in any respect would be rejected. The Director General, Bihar Museum, Patna reserves the right to accept or reject any or all tenders without assigning any reason.

Important Dates for the selection process:

- | | |
|---|------------------------------|
| (i) Pre-Bid Date | - 12.04.2022 at 4.00. pm |
| (ii) Last date for submission of Tender | -20.04.2022 up to 03.00 p.m. |
| (iii) Date of opening Technical Bid | -20.04.2022 at 03.30 p.m. |

Memo No. – बि० सं०/ Temporary Exhibition Blurred Perimeters, Blurring identities/167/2019 Patna, Dated :- -----
Copy to – The Director, Information & Public Relation Department, Bihar with 08 (eight) additional copies of the advertisement and CD for publication in national dailies.

(Ranbeer Singh Rajput)
Additional Director (i/c)
Bihar Museum

Bihar Museum Society, Patna
Government of Bihar



**SHORT TENDER NOTICE FOR PRINTING AGENCY FOR CATALOGUE
(MULTICOLOUR PRINTING IN BIHAR MUSEUM SOCIETY, PATNA.)**

Tender in two bid system (Technical and Price bid) is invited for Printing Agency for Catalogue (Multicolor Printing) for Bihar Museum Society, Patna (An Autonomous Organization under the Department of Art, Culture & Youth, Govt. of Bihar, Registered under Societies Registration Act, 21, 1860). Detailed information of the Tender Document can be downloaded from the website <http://yac.bih.nic.in/> <http://prdbihar.gov.in/biharmuseum.org>. The bidder has to submit non-refundable tender processing fee of Rs. 1,000/- (Rupees One thousand only) and Bid Security Fee of Rs. 50,000/- (Rupees Fifty thousand Only) through demand draft in favour of BIHAR MUSEUM SOCIETY, PATNA, payable at Patna along with the Bid. Bid Security money will be returned to the all unsuccessful Agencies after 30 days of finalization of the tender. Tender Document complete in all respects in a sealed envelope is to be submitted by Speed Post/Registered Post/ by Hand at the Office of the Director General, Bihar Museum, Bailey Road, Patna - 800001 by 3.00 pm at 20.04.2022. The tenders received late/tenders without Processing Fee/Conditional tenders/Incomplete Tenders in any respect would be rejected. The Director General, Bihar Museum, Patna reserves the right to accept or reject any or all tenders without assigning any reason.

Important Dates for the selection process:

- | | |
|---|------------------------------|
| (i) Pre-Bid Date | - 12.04.2022 at 4.00. pm |
| (ii) Last date for submission of Tender | -20.04.2022 up to 03.00 p.m. |
| (iii) Date of opening Technical Bid | -20.04.2022 at 03.30 p.m. |

(Ranbeer Singh Rajput)
Additional Director (i/c)
Bihar Museum

II. SCOPE OF WORK

For Printing Agency for Catalogue (Multicolor Printing) have work as per prescribe in Annexure-II and in coordination with Bihar Museum Society, Patna.

III. ELIGIBILITY CRITERIA(Mandatory)

- The Agency shall have the following Registrations/Partnership Deeds and details and proofs of the same must be provided in the quotation:
- Company Registration/Proprietary firm/Partnership firm/Limited Company or corporate Body
- PAN/GST Registration
- There should be no case pending with the police against the Proprietor/Firm/Partner or the Company and should not be blacklisted by any Government office. (An undertaking in this regard on Non-Judicial Stamp Paper of Rs. 100 is to be provided.)
- Any other documents as described in the tender document.
- The rate quoted should be inclusive of all taxes.
- No advance payment shall be made.
- The Agency shall submit their bill in triplicate.
- The agency should enclose a sample copy of the aforesaid description with the quotation documents.
- The Bihar Museum reserves the right to accept or reject any or all quotation.
- Payment will be made through RTGS/ Bank Draft, not in cash, after delivery and inspection of the printing. In case any defect is found in printing, the firm concerned shall replace it immediately free of cost.
- The quantity of the printing may be increased or decreased as per the requirement.
- On the sealed cover, the name of the firm, the time and date shall be furnished.
- Your authorized representative may present during the opening of sealed quotation received from different parties.
- For any query, please contact in office, Bihar Museum, Patna at 10 am to 05 pm.
- Proposals of the agencies not meeting the above criteria shall be summarily rejected. Bidder must submit the signed copies of above certificate.
- The quotation shall be addressed in the name of the Director General, Bihar Museum, Bailey Road, Patna-800001, Bihar

IV. PROCEDURE

1. Tender Bids should be placed in a properly sealed envelope addressed to **the Director General, Bihar Museum, Bailey Road, Patna - 800001**. Bid along with Tender Processing Fee be **put up in a sealed envelope**, and **super-scribed "For Printing Agency for Catalogue (Multicolor Printing)"** with the name, address, e-mail & phone nos. of the Bidder. The tender must be submitted at the **Office of the Director General, Bihar Museum, Bailey Road, Patna - 800001** on the date & up to the time mentioned in the tender notice and the tenders will be opened in the Office of the **Director General, Bihar Museum, Bailey Road, Patna - 800001** in the presence of all Bidders or their authorized representatives.
2. The bidder must ensure that the conditions laid down for submissions of offers are complete and correctly filled. The rates and units shall not be overwritten and shall be in both i.e. figures and words.
3. Any changes with respect to this tender will be notified through News Paper and the website **<http://yac.bih.nic.in>** or **<http://prdbihar.gov.in/>** **biharmuseum.org** only.
4. Regarding any information of the proposed work, bidder should contact office of the Director General, Bihar Museum, Patna on any working day, before submission of bid. Queries can be emailed at **bmpatna2014@gmail.com**.
5. Bihar Museum Society reserves the right to accept or reject any or all the tenders without assigning any reason.

V. TERMS AND CONDITIONS

1. The bidder must provide information about his Agency as per Annexure-I.
2. All the rates should be all inclusive, i.e. all admissible administrative charges & Taxes.
3. TDS and other taxes as applicable will be deducted from agency's bill as per Govt. instructions from time to time.
4. The Agency shall submit its bill in triplicate
5. The Bihar Museum Society shall be the sole authority to decide and judge the quality of the service rendered by the Agency and all other matters and his decision shall be final and binding.
6. In case of any dispute, the jurisdiction shall be the Court at Patna only.

Read and accepted

(Full Name, Signature & Stamp of the Bidder)

ANNEXURE-I

(To be submitted on Letter Head of the Registered Agency)

TECHNICAL DETAILS

**SHORT TENDER NOTICE FOR PRINTING AGENCY FOR CATALOGUE
(MULTICOLOUR PRINTING IN BIHAR MUSEUM SOCIETY, PATNA.**

Technical Bid should indicate following information along-
with the self-attested photocopies of supporting documents:

Payment Details

1. Name of Firm/Agency: _____
2. Registered address: _____

3. Branch Address, if any _____

4. Phone/Fax No. _____
5. Email Address: _____
6. Type of Organization: _____
(Whether sole proprietorship /partnership /society /Private Limited for Cooperative body etc. attach proof)
7. Name of Proprietor/Partners/
Director of the Organization/Firm. _____

DD No
Date
Amount _____
Bank _____ _____

Sl. No.	Signed Documentary Proof of	No. With Date	Proof Attached (if Yes then Page no.)
1.	Registration certificates		
2.	PAN Card		
3.	Income Tax Return for the last 03 Assessment years		
4.	GST Registration		
5.	Undertaking regarding no case pending/not being blacklisted on Non-Judicial Stamp Paper of Rs. 100/-		
6.	Any other relevant information/ document		

Name and signature of the authorized person of
the firm along-with seal