

**Bihar Museum, Patna**  
**Nehru Path (Bailey Road), Patna-800001**  
**NOTICE INVITING TENDER FOR CAFETERIA AT BIHAR MUSEUM**

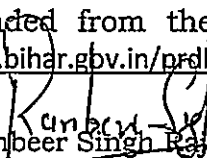
Sealed tenders are invited from reputed Firms/ Agencies/ Companies under "Two-bid" system -Technical Bid (un-priced) and Financial Bid (priced) to provide CAFETERIA SERVICES in Children section at Bihar Museum, Patna. Detailed information of the Tender Document can be downloaded from the website <http://biharmuseum.org/https://state.bihar.gov.in/yac> or <https://state.bihar.gov.in/prdbihar>. The bidder has to submit non-refundable tender processing fee of Rs. 5,000/- (Rupees Five Thousand only) and Earnest Money Deposit (EMD) of Rs. 1,00,000 (Rupees One Lakh Only) through demand draft in favor of BIHAR MUSEUM SOCIETY, PATNA, payable at Patna along with the Technical Bid. EMD will be returned to the all unsuccessful Firms/ Agencies/ Companies after 30 days of finalization of the tender. Tender Document complete in all respects in a sealed envelope is to be submitted by Speed Post/Registered Post only at the Office of The Director General, Bihar Museum, Bailey Road' Patna - 800001. No tender will be accepted by courier or by hand. The tenders received late / tenders without Processing Fee / Conditional tenders / Incomplete Tenders in any respect would be rejected. The Director General, Bihar Museum, Patna reserves the right to accept or reject any or all tenders without assigning any reason.

**Important Dates for the selection process:**

- |  |   |                          |
|--|---|--------------------------|
| 1. Date of Inviting the Tender                 | - | 01.10.2022               |
| 2. Date of Pre-Bid Meeting                     | - | 11.10.2022 at 3: 00 pm   |
| 3. Last Date of Submission of Pre-Bid Queries- |   | 12.10.2022               |
| 4. Last date for submission of Tender          | - | 21.10.2022 up to 3:00 pm |
| 5. Date of opening of Technical Bid            |   | 21.10.2022 at 3:30 pm    |
| Date of opening of Financial Bid               | - | Will be informed.        |

**Details of Work**

1. Any contractor debarred from work or blacklisted will not be allotted the work.
2. The cost of tender document is non-refundable, and it should be in the shape of Demand draft from any scheduled bank, payable in favor of "**Bihar Museum Society, Patna**" payable at Patna. Original Bank Draft along with signed bids and EMD (in original) shall be submitted at the office of the Director General, Bihar Museum, Patna till date and time of submission of the tender.
3. Earnest money shall be in the form as explained in the Bidding Document available at the website. Original EMD along with signed bids shall be submitted at the office of the Director General, Bihar Museum, Patna till date and time of submission of the tender.
4. Regarding any information of the proposed work, bidder should contact office of the Director General, Bihar Museum, Patna on any working day, before submission of bid. Queries can be emailed at [bmpatna2014@gmail.com](mailto:bmpatna2014@gmail.com)
5. The undersigned has right to extend or cancel the Bids without declaring any reason.
6. Other information can be obtained and downloaded from the website <http://biharmuseum.org/https://state.bihar.gov.in/yac> or <https://state.bihar.gov.in/prdbihar>

  
Ranbeer Singh  
Additional Director-Admin (i/c)  
Bihar Museum

Memo No. --

Patna, Dated: - ....2022

Copy to - The Director, Information & Public Relation Department, Bihar with 08 (eight) additional copies of the advertisement and CD for publication in local & national dailies.

  
Ranbeer Singh  
Additional Director-Admin (i/c)  
Bihar Museum

## ABOUT THE MUSEUM

Bihar museum, situated at Jawaharlal Nehru Path near Patna High Court, is a world class Museum. The Museum is one of the most prestigious institutions of Bihar, showcasing the facts of culture & civilization of Indian Sub-Continent in general and Bihar in particular. The Bihar Museum has average footfall of about 2000 visitors daily.

## SCOPE OF WORK

The Canteen/Cafeteria will serve items as per the approved by Bihar Museum's Menu to the visitors, guests Bihar Museum staff attached to the museum.

Special attention shall be given by the service provider to keep in mind to provide hygienic ambience and healthy options with innovative presentations.

Area: Children Café

Serving Space (Indoor) -147.00SQM

Serving space (Outdoor) -177.00SQM (It will be permissible only if Bihar Museum does not have any activities in that space)

Kitchen -58.00 SQM

Area located on Section Drawing with circle vide Annexure - IV

Operating Days and Hours: 10.30 AM to 5.00 PM\* daily except Monday and other Museum holidays\* \*.

\*and\*\* - may change in due course, as decided by the Bihar Museum Society

**BITIAR MUSEUM SOCIETY**  
**TENDER FOR PROVIDING**  
**CANTEEN / CAFETERIA SERVICES IN CHILDREN SECTION AT**  
**BIHAR MUSEUM, PATNA**

NAME OF THE TENDERER (as per Registration Certificate )	
COMPLETE POSTAL ADDRESS, PHONE NOS, EMAIL, WEBSITE OF THE TENDERER ( as per Registration Certificate )	

**TENDER DOCUMENT FOR PROVIDING CANTEEN / CAFETERIA SERVICES IN CHILDREN SECTION AT BIHARMUSEUM, PATNA**  
**TECHNICAL BID**

EMD	Demand Draft No. ----- dated ----- -----for Rs. 1,00,000/ -( Rupee One Lakhs only ) draw on a scheduled Bank in favour of Bank----- ----- The Bihar Museum Society, Payable at Patna ( To be enclosed with Technical Bid )
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<b>COMPANY / FIRM PROFILE</b>
1. Name of the Company / Firm and Complete registered address. (a) Legal Status ( Individual, Proprietary firm, Partnership firm, Limited Company or Corporation ) (b) Has your company / firm ever changed its name any time? If so, where the earlier name and the reason thereof. (c) Were you or your company ever required to suspend catering services for a period of more than 06 months continuously after you commenced the catering services? If so, give the name of the contract and reasons thereof (d) Have you or your constituent ever left the contract awarded to you incomplete? If so, give name of the contract and reasons for not completing the contract.
2 Name, Designation and Tel No(s) of the Contact Person - Fax No (s) - e-mail
3. Year of commencement of Business
4. Statutory Details (Photocopy to be attached) -Registration No of the Firm -PAN -EPF (Employee Provident Fund) Registration No. -ESI Registration No. -Service Tax Registration No. -Food License Certificate.
5. Income Tax Assessment Completion Certificates for the financial years 2019-2020, 2020-2021 and 2021-2022.

6. List of present and past clients (Please use separate sheet for each) as per the following format.

The information provided will facilitate evaluation of your Technical Bid:

S No.	Name of the organization with complete postal address	Name & designation Of the Contract Person with Tel/Mobile No(s)	Date from which the contract was awarded	No. of person deployed by your firm	No. of person served
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7. Have your Firm/company ever been Debarred/Blacklisted/stopped operation due to unsatisfactory performance/faulty service/indecent behavior or any other reason' Provide details :

S No.	Name of the organization with complete postal Address, which debarred/blacklisted.	Name & designation of the Contract Person with Tel/Mobile No(s)	Date from which the contract was awarded and terminated	No. of person deployed by your firm	No. of person served
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8. Volume of business done during the last three years (please submit documentary evidence) (Rs. in Lakh)

Details of annual financial turnover ( gross )	2019-2020	2020-2021	2021-2022
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#### GENERAL TERMS & CONDITIONS

- Please read the Terms & Conditions carefully before filling up the document. Incomplete Tender Documents will be rejected.
- Before submitting the tender, details of documents to be attached may be verified from Tender Document, which is to be downloaded from the website <https://state.bihar.gov.in/yac> or <https://state.bihar.gov.in/prdbihar> or <http://biharmuseum.org>, it is required to submit, Rs.-5,000/- (Rupees Five thousand only) towards the cost of the Tender Processing Fee Non refundable) drawn on any Scheduled Bank in favor of The Bihar Museum Society, payable at Patna. THIS DEMAND DRAFT IS REQUIRED TO BE SUBMITTED WITH THE TECHNICAL BID.
- The Tendered must write the name & complete postal address of the bidding firm on the reverse side of the Demand Draft(s).
- All pages of the Tender Document must be signed by the authorized signatory and sealed with the stamp of the bidding firm as token of having accepted all the Terms and Conditions of this Tender. Duly filled in tender form should be supported by "Letter of Transmittal" as at Annexure-A of the Tender Document.
- Tender shall be submitted in downloaded BMS official tender form only. If submitted in any other manner, the same shall be summarily rejected.
- Tenders received without the prescribed Earnest Money Deposit (EMD) of Rs.1,00,000/- (Rupees one Lakh only) shall be rejected.
- The services to be rendered by the contractor must not be altered by the bidder.
- No paper shall be detached from the Tender Document'.
- The name and address of the bidder shall be clearly written in the space provided for the purpose and no over-writing, correction; insertion shall be permitted in any part of the tender unless duly countersigned by the bidder. The tender should be filled in and submitted strictly in accordance with the instructions contained herein; otherwise the Tender is liable to be rejected.
- The Financial bids submitted by all bidders should be valid for at least for a minimum period of six months from the date of opening of Technical Bid.

11. Person signing the bid or other documents connected with tender must clearly write his/her name and also specify the capacity in which signing.
12. The BMS reserves the right to reject any or all the tenders completely or partially without assigning any reason.
13. All the queries/clarification will be address in the Pre-bid meeting. No Queries/Clarifications after the pre-bid meeting will be entertained.
14. The BMS reserves the right to change any condition of the tender before opening of the Technical Bids. The change in term(s) will however be informed before opening of Technical Bids.
15. The successful bidder will have to enter into an agreement with the Institute as per draft agreement given in **Annexure-I** before taking charge of the Cafeteria and Commencement of the Cafeteria work.

#### ELIGIBILITY CONDITIONS/ GUIDELINES FOR EVALUATION OF TECHNICAL BIDS

##### 16. Basic Eligibility:

- (a) The applicant should be in cafeteria/restaurant business for a minimum period of five years as on 30.09.2022.
- (b) Experience of having successfully run the restaurant services during the last four years ending 30.9.2022 .
- (c) **Average Financial Turn-Over (Gross)**,The bidder's average annual financial turnover (gross) in cafeteria/Restaurant services during the last three financial years, i.e. 2019-2020, 2020-2021 and 2021-2022 duly audited by CA should not be less than 10 Lakh(Ten Lakh).
- (e) **Financial Solvency**-The bidder should have a solvency of 10% of the cost of the work' A certificate to this effect may be enclosed from the banker'

##### (F)- Performance Certification

The bidders" performance, as per format at **Annexure-II** for each work completed in the last three years and in hand should be certified by a responsible person from the concerned organization. The certificate should also indicate the compliance of statutory requirements.

**Tenders received without proper documents, including demand draft, shall be summarily rejected.**

##### 17. GUIDELINES FOR SUBMISSION OF TENDER

**The bids are to be submitted in Two parts -**

Sealed Technical Bid, along with a Demand Draft for Rs.1,00,000/- (Rupees one Lakh only), drawn on any scheduled Bank in favour of BIHAR MUSEUM SOCIETY payable at PATNA. towards Earnest Money Deposit (EMD) in one sealed envelope super-scribed "TECHNICAL BID FOR PROVIDING CAFETERIA SERVICES AT BIHAR MUSEUM". Tender Document received without EMD will be summarily rejected; Sealed Financial Bid placed in a separate envelop super-scribed: 'FINANCIAL BID FOR PROVIDING CAFETERIA SERVICES AT IN CHILDREN SECTION FOR BIHAR MUSEUM.

The above mentioned envelopes should bear the name and complete postal address of the bidder. Sealed envelopes containing Technical Bid and Financial Bid should be placed in a bigger envelop along with Demand Draft worth Rs.5000/- (Rupees five thousand only), drawn on any scheduled Bank in favour of BIHAR MUSEUM SOCIETY payable at PATNA, towards the Tender Processing Fee. The bigger envelop should have super-scribed "BID FOR PROVIDING CAFETERIA SERVICES IN CHILDREN SECTION AT BIHAR MUSEUM, PATNA" and should be addressed to The Director General, Bihar Museum, Bailey Road, Patna - 800 001. The bidders should write the name of their Firm / Company on the back of the Demand Draft. The Tender Packet will be received at the address given above on or before 21.10.2022 up to 3.00 P.M. Tenders received after due date & time shall not be accepted.

**Opening of Bid:**

18. The Technical Bids will be opened on 25.10.2022 at 3:30 P.M. in the office of Director General, Bihar Museum, Bailey Road, Patna - 800 001 in the presence of bidders who may wish to be present, either in person or through their authorized representatives (duly supported with authorization letter).
19. The Financial Bid of only those Firm/Company shall be opened for those are qualified technical bid as per tender. The decision of the Bihar Museum purchase Committee to decide the Tender in this regard will be final and no requests etc. will be entertained from the bidders.
20. EMD of the unsuccessful bidders will be returned, without interest, within a period of one month from the date of award of contract to the successful bidder.

**PERIOD OF CONTRACT**

21. The contract for Cafeteria Services shall remain valid initially for a period of Two years. However, in order to evaluate the performance and services of the Contractor, the contract will have probationary period of three months. The contract for the remaining 9 months will be confirmed only if the services and quality of items served by the contractor are found satisfactory during the probationary period. The further 12 months will be extension of services on basis of the track record of past 12 months.

**FORFEITURE OF EMD**

22. EMD of the successful bidder shall be forfeited if the contractor does not fulfill any of the following conditions:
  - An agreement is not signed in the prescribed form within ten days of the receipt of the Letter of Award of the Contract;
  - The Contractor does not commence Cafeteria services within seven days of the stipulated date for commencement of Cafeteria services.
23. The Contract for award of cafeteria services through this Tender shall come into force after issuing Award letter of contract. If the successful bidder withdraws or alters the terms of the tender during this period, the Earnest Money Deposit shall be forfeited.

**SECURITY DEPOSIT**

24. The successful bidder will be required to submit with BMS a Fixed Deposit Receipt (in original) made in favor of THE BIHAR MUSEUM SOCIETY for a sum of Rs' 5,00,000/- (Rupees Five lakh only) as Deposit on account of Performance Security.
25. If the Contract is terminated by the Contractor without giving stipulated period of notice or fails to observe the terms & conditions of the Tender, Letter of Award for the Contract and the agreement signed by the Contractor with the Museum, the Security Deposit will be forfeited without prejudice to the Bihar Museum Management's right to proceed against the contractor for any additional damages that the Museum suffers as a result of the breach of the aforesaid terms and conditions.

**ELECTRICITY & WATER CHARGES**

26. The contractor will be required to pay to the Museum electricity & water charges of Rs 50,000/- (Fifty Thousand only) per month. Contractor will not add any additional equipment without approval of Bihar Museum.

**STATUTORY OBLIGATIONS OF THE TENDERER (CONTRACTOR)**

27. The Contractor shall be responsible for engaging adequate number of trained/semi trained manpower required for providing good Cafeteria / Canteen services at Bihar Museum.
28. The employees of the Contractor should possess good health and should be free from any diseases, especially contagious and frequently recurring diseases.
29. The Contractor will, prior to the commencement of the operation of contract, make available to BMS the particulars of all the employees who will be deployed at the Institute's premises for running the Cafeteria. Such particulars, inter alia, should include age/date of birth, permanent address, police verification report and profile of the health status of the employees.
30. The Contractor shall ensure proper discipline among his/her workers and further ensure that they do not indulge in any unlawful activity.

31. In the event of violation of any contractual or statutory obligations by the Contractor, he/she shall be responsible and liable for the same. Further, in the event of any action, claim, damages, suit initiated against the BMS by any individual, agency or government authority due to acts of the Contractor, the Contractor shall be liable to make good/compensate such claims of damages to the Museum. As a result of the acts of the Contractor, if the Museum is required to pay any damages to any individual, agency or government authority, the Contractor would be required to reimburse such amount to the Museum or the Museum reserves the right to recover such amount from the payment(s) due to the Contractor while settling his/her bills or from the amount of Security Deposit of the Contractor lying with the Bihar Museum.
32. The Canteen / Cafeteria staff shall be issued Identity Cards bearing photographs. The contractor shall provide sufficient sets of Uniforms and pair of shoes to his employees and shall ensure that they wear them all times and maintain them properly.
33. The Contractor shall keep the Cafeteria and its surrounding areas clean and up to & date sanitation every day after the services are over and during service hours also. The cleaning includes cleaning of kitchen, Cafeteria hall, floor, counter, benches, tables, chairs, etc. Bihar Museum management will have 24-hour access to inspect the Cafeteria premises at any time for ensuring the cleanliness and hygienic conditions of the Cafeteria's kitchen and dining hall premises.
34. The Bihar Museum reserves the right to appoint officers/officials to inspect the quality of raw material, food and other items prepared and sold in the Cafeteria. Any defect(s) pointed out by such Officers/officials during their visits shall be properly attended to by the Contractor.

#### **OTHER OBIIGATIONS OF THE CONTRACTOR**

35. The Contractor will use only branded raw material for preparation of items.
36. **The Menu of the eatery will be decided by Bihar Museum.**
37. Tendered should have automatic packing unit for Sweets, Bakery, Snacks and Food'
38. The Museum will provide to the contractor space for storing raw material, kitchen area with equipment's as per list provided in **Annexure- III** for heating, cooling and preservation of perishable items, sitting and serving space, etc.

#### **Pipeline for LPG supply have been installed in the Canteen Kitchen area' Gas Charges and its connection shall be paid by the Contractor**

39. Care must be taken to ensure that, while carrying out the work, no fittings, fixtures, furnishings, equipments provided by the Institute are damaged. Any damages done to the same or any other property will have to be repaired/ replaced by the Contractor, failing which the same will be done by Bihar Museum at the Contractor's risk and cost. In this regards, the decision of the designated officer of Bihar Museum shall be final and binding on the Contractor.
40. The Contractor shall not use the Cafeteria premises for any other activity except for the purpose for which it has been provided for.

#### **TERMINATION OF THE CONTRACT**

41. The Contract can be terminated by either party, i.e., BMS or the Contractor, after giving three-month notice to the other party extendable by mutual agreement till alternate arrangements are made. However, BMS reserves the right to terminate the contract without giving any notice in case the Contractor commits breach of any of the terms of the contract. BMS's decision in such a situation shall be final and shall be accepted by the Contractor without any objection or resistance.
42. On termination of the contract, the Contractor will hand over all the equipments/furniture/articles etc., supplied by BMS, in good working condition, back to BMS. If any damage found, the same will be recovered/ adjusted in the bills.
43. If the successful bidder withdraws or the services provided by the successful bidder are not found satisfactory (say in a month or so) during the probationary period of three months from the date of taking over charge of the Cafeteria services, BMS reserves the right to terminate the contract without giving any

notice and initiate appropriate necessary action in the matter for making alternate arrangements.

**PENALTY**

44. The BMS reserves the right to impose a penalty (to be decided by the Bihar Museum authorities) on the Contractor for any serious lapse in maintaining the quality and the services will fully or otherwise by the Contractor or his staff or for any adulteration. The Contractor will be solely responsible for any complaints/queries and actions taken due to low quality/adulteration of food.
45. If the Bihar Museum is not satisfied with the quality of eatables served, services provided or behavior of the contractor or his/her employees, the Contractor will be served with 24-hour notice to improve or rectify the defect(s), failing which the BMS will be at liberty to take appropriate necessary steps as deemed fit.

**JURISDICTION**

46. Dispute, if any, arising out of the Contract, shall be settled by mutual discussion, alliteratively by legal recourse under jurisdiction of Patna courts only.

**CHECK LIST OF DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID**

1. Demand Draft for Rs.1,00,000/- towards EMD
2. Demand Draft for Rs. 5000/- toward Tender Processing fee.
  - i. Assessment Order (Certificate) for the last three years.
  - ii. Document to support the yearly turnover from Cafeteria./Restaurant or other similar operation
3. EPF, ESI, Insurance under Personal Accidence Insurance Scheme, License photocopies or other relevant license or permission.
4. Signature of the bidder or his/her authorized signatory on each page of the Tender Document as acceptance of the terms and conditions contained in the Tender Document.
5. **Documentary evidence in support of the following:**
  - I. Number of years of having run Cafeterias in the offices / organizations / hospitals / places of public utility / institutions / educational institutions along with number of persons availing the services offered by the contractor;
  - II. (ii) List of institutions/organizations (with complete postal addresses) served in the past and list of institutions/organizations where presently providing Cafeteria services. Names, designations and telephone numbers of concerned officers in the respective organizations/institutions may also be indicated;
  - III. Work Plan - indicating the requirement of staff and deployment pattern of staff proposed and other details for smooth, efficient and satisfactory performance of the contract.
  - IV. Certificate / Declaration under oath before Notary for not being debarred, black listed or stopped services for various reasons.

**Any other relevant document/paper/or certificate, which bidder wishes to attach.**



## LETTER OF TRANSMITTAL

From: (Name &amp; Complete Postal Address of the Applicant)

To:

The Director General

Bihar Museum,

Nehru Path

Patna - 800 001, Bihar

**SUBJECT: SUBMISSION OF PREQUALIFICATION APPLICATION FOR THE  
CAFETERIA SERVICES IN CHILDREN SECTION AT BIHAR MUSEUM  
SOCIETY**

Sir,

Having examined the details given in invitation for prequalification published in the newspapers and prequalification document for the above work we hereby submit the prequalification documents.

1. We hereby certify that all the statements made and information supplied in the enclosed form ----to-----and accompanying statements are true and correct.
2. We have furnished all information and details necessary for prequalification and have no further pertinent information to supply.
3. We submit the requisite certified solvency certificate and authorize the Bihar Museum to approach the Bank issuing the solvency certificate to confirm the correctness thereof. We also authorize Bihar Museum to approach individuals, employers, firms and corporation and to visit the works completed by us in the past or are in progress at present, to verify our competence and general reputation.
4. We submit the following certificates in support of our suitability trained knowhow & capability for having successfully completed the following work

S. No	Name of Work	Certificate Form
1		
2		
3		
4		

Encl:

Date of submission

Signature of Applicant

**DRAFT OF THE AGREEMENT**

TO BE JOINTLY SIGNED BY BIHAR MUSEUM SOCIETY AND THE CONTRACTOR FOR RUNNING CHILDREN CAFE AT BIHAR MUSEUM, PATNA (To be signed on a Stamp Paper of Rs. 1000/ - to be purchased by the Contractor).

This Agreement made this day----- the between the Bihar Museum Society (BMS), Jawaharlal Nehru Path, Patna- 800001 of one part and Shri/Mrs/Ms -----of the other part (hereinafter called the caterer) and whereas the BMS needs a caterer to run Children Cafeteria at Bihar Museum (hereinafter called the Museum) for supply of approved menu food to the visitors, staff, officials, guests to the Museum and office, etc. mentioned in the Tender Document invited by the BMS. Whereas it is thought desirable to grant a Contract (not being a lease) to the caterer to sale, prepare and serve the items as per Menu decided by Bihar Museum. The terms and conditions mentioned herein after, it is hereby confirmed as having been agreed to between the respective parties as under:

1. That the Caterer has been granted the contract to run Children Cafeteria in Bihar Museum, Jawahar Lal Nehru Path, Patna - for two years on the terms & conditions contained in the Tender Document and for the purpose Tender Document, BMS Letter of Award of the Contract and this agreement be read together. The contract is also terminable on three-month notice by either side.
2. That the items served by the Caterer shall be wholesome and hygienic prepared in the clean atmosphere. The Director General, Bihar Museum and/or their duly authorized representative may at any time enter the kitchen area allotted to the caterer for the purpose of this contract and take away samples of raw material, semi-prepared or fully prepared eatable items free of cost for the purpose of inspection, trial or analysis, and the decision of the authorities of the Museum with regard to the desirability or quality of the food articles offered for consumption shall be final- If any item of the menu/provision of food is found defective or not fit for use/consumption, the Museum's authorities may -
  - (i) issue warning; and / or
  - (ii) get the said raw material/items destroyed and ask the Caterer to purchase fresh stock, without any payment of compensation to the caterer for the discarded material/items. If, however, this problem recurs in spite of warning having been issued, the Museum reserves the right to impose financial penalty as decided by the Museum's authorities or the contract may be cancelled without giving any notice. BMS shall not be responsible be responsible for any complaint or defect in supplied/served food and consumables items. In case of compliantly enquiry contractor shall have to face the consequences.
3. The items of menu, which the Caterer would be expected to supply in the Cafeteria will be approved by BMS.
4. The second party agree to extend a 40% discount to the Bihar Museum Office and Employees for food bill at the restaurant. This discount is applicable to the employees along with their families and friends. For the concession, employee has to be physically present at this time.

5. That the caterer shall not make any additions or alterations in the premises allotted to him for providing Cafeteria services.
6. That the caterer has agreed to keep the premises and its surrounding area neat, clean and tidy at all times. The caterer will be responsible for periodic PEST CONTROL/RODENT CONTROL through approved agency, having expertise in Pest Control/Rodent Control in Cafeteria/Restaurant/Mess/Community Kitchens or other Eateries.
7. It is the responsibility of the Caterer that the garbage and leftovers will be properly dumped at the place directed by the PMC. Also, recycling of the waste is appreciated.
8. That in the event of PMC, Health Department or any other Government/statutory body authorities taking samples of raw material used by the caterer and those samples are not found fit/up to the mark for human consumption, the caterer shall be fully responsible for any fine/penalty imposed or legal recourse taken by such authorities.
7. That the caterer has agreed to pay to the Museum electricity & water charges of Rs 50,000/-(Fifty Thousand only) per month. Contractor will not add any additional equipment without approval of Bihar Museum.
8. Who attire themselves properly while on the duty and are civil, polite, sober and hones in their dealing with the Museum's staff, visitors and guests. He shall also employ only those workers whose antecedents have been verified by the police and are medically fit in all respects.
9. The Museum will have the right to review the working of this contract from time to time and if at any time it is found that the caterer has failed to fulfill any of the conditions of this contract or that his working is unsatisfactory, the BMS may terminate the contract after giving the caterer three-month notice, but no such notice will be necessary if the contract is terminated on the ground of service of any undesirable commodity.
10. That the caterer will not transfer or assign any part of his interest under this contract and that this contract shall also be liable to be terminated by the death or insolvency of the caterer before the expiry of the period of this contract.
11. That it is agreed between the parties that no interest whatsoever in the premises has been assigned by the Institute to the contractor and the possession of the premises will always that of the BMS, even when the premises are in use or occupation of the caterer.
12. The BMS shall provide to the caterer necessary equipments, & fixtures, as per attached Annexure- III and he shall maintain them in good condition. He shall be responsible for their maintenance.
13. The LPG for cooking purposes will be supplied through pipeline, the contractor will have to arrange and pay for the LPG. The cooking equipments shall be provided in working condition by the BMS. However, subsequently operational expenses will be done by the caterer himself. The caterer shall be responsible for any loss/theft of equipment provided to him by the Institute.
14. The caterer shall also be responsible for the upkeep and maintenance of equipments provided by the Museum. In case of any damage, the contractor shall be liable to fix and maintain.
15. All the equipments, furniture/fixtures, including gas and electrical installation of the Cafeteria kitchen/dining hall shall be given to Caterer in good working condition. These will be used carefully & cautiously by his employees. The repairs and maintenance of all the equipment/facility will have to be get done by the Caterer at his own cost.

16. That the Caterer shall maintain a Suggestion Book for recording suggestions for improvement of Cafeteria Services. Such suggestions, as approved by the Museum's authorities, shall be forthwith acted upon. The suggestion book shall be kept open for inspection by the Institute's designated authorities.

**In witness where of the parties have put their hands to this agreement on the day aforesaid.**

Signed and delivered by:

Countersigned:

Director General  
Bihar Museum  
Nehru Path, Patna - 800 001 , Bihar

FORMAT FOR PERFORMANCE CERTIFICATION

(Furnish this information for each individual work from the employer for whom the work was executed)

1. Name of the contract and location.
2. Agreement no:
  - a. Scope of Contract
  - b. Contract Cost
  - c. Date of start.
  - d. Period
  - e. Amount of compensation levied, if any
  - f.

Performance Report

- (i) Quality of Food - Excellent / Very Good / Good / Fair
- (ii) Resourcefulness - Excellent / Very Good / Good / Fair.

Compliance of statutory requirements. Yes / No

(Seal of Organization)

Date:

(Signature of the Responsible Authority)

## LIST OF KITCHEN EQUIPMENT TO BE PROVIDED BY Bihar Museum Society

THE BIHAR MUSEUM AT PATNA BIHAR ( Kitchen equipment )					
KITCHEN EQUIPMENT FOR LUNCH ROOM KITCHEN IN CHILDREN SECTION					
NO	ITEM	OVER ALL SIZE	MAKE	MODEL	QTY
		N MM			
	CATERING KITCHEN				
1	Multi Purpose Trolley	1200 x 600 x 850	CUSTOM FABRICATED		2
2	Weigh Scale ( Platform Type)	100 Kg. Capacity	CITIZEN	CTG100	1
3	Spare Number				
4	Hand Wash Sink ( Wall Mounted)	400 x 400 x 300 + 300	CUSTOM FABRICATED		1
5	Paper Roll	Branded	TECHNOCRAT	AB S	1
6	Soap Dispenser	Branded	TECHNOCRAT	HC - 800	1
7	Spare Number				
8	Spare Number				
9	Spare Number				

10	Water Cooler	150 Litres Capacity (700 x 585 x 1325 )	CUSTOM FABRICATED		1
11	Work table with 2 U/SH	1000 x 600 x 850 + 100	CUSTOM FABRICATED		1
12	Hardcore Juicer	Branded	NEW INDIA ELECTRIC & TRDG.CO (LINCON)		1
13	Citrus Juicer	Branded ( Locally Purchased )	CHOWDHARY		1
14	Work Table with 2 U/SH and Sink On R.H.S	1000 x 600 x 850 + 100	CUSTOM FABRICATED		1
15	Wall Shelf	1000 x 350	CUSTOM FABRICATED		1
16	Sandwich Griller	Single	CUSTOM FABRICATED		1
17	Microwave Oven	Branded	LG	2349	1
18	Spare Number				
19	Spare Number				
20	Spiral Dough Kneader	35 litres bowl capacity ( 770 x 430 x 810)	AMBA	HS 30 DA	1
21	4 Door Vertical Combi Unit	1350 x 825 x 2050	CUSTOM FABRICATED		1
	STORES				

10	Water Cooler	150 Litres Capacity (700 x 585 x 1325 )	CUSTOM FABRICATED		1
11	Work table with 2 U/SH	1000 x 600 x 850 + 100	CUSTOM FABRICATED		1
12	Hardcore Juicer	Branded	NEW INDIA ELECTRIC & TRDG.CO (LINCON)		1
13	Citrus Juicer	Branded ( Locally Purchased )	CHOWDHARY		1
14	Work Table with 2 U/SH and Sink On R.H.S	1000 x 600 x 850 + 100	CUSTOM FABRICATED		1
15	Wall Shelf	1000 x 350	CUSTOM FABRICATED		1
16	Sandwich Griller	Single	CUSTOM FABRICATED		1
17	Microwave Oven	Branded	LG	2349	1
18	Spare Number				
19	Spare Number				
20	Spiral Dough Kneader	35 litres bowl capacity ( 770 x 430 x 810)	AMBA	HS 30 DA	1
21	4 Door Vertical Combi Unit	1350 x 825 x 2050	CUSTOM FABRICATED		1
	STORES				



22	Spare Number				
23	M.S Slotted Angle Rack ( 5 Shelves )	1500 x 450 x 1950	CUSTOM FABRICATED		3
24	Spare Number				
25	Spare Number				
26	HOT KITCHEN				
27	Work table with 2 U/SH, 2 OH/SH	1200 x 600 x 850 + 450 + 300	CUSTOM FABRICATED		2
28	Work table with 2 U/SH, 2 OH/SH	1200 x 600 x 850 + 450 + 300	CUSTOM FABRICATED		2
29	Work table with 2 U/SH	1600 x 450 x 850	CUSTOM FABRICATED		2
30	Single burner range	600 x 600 x 600	CUSTOM FABRICATED		4
31	Sink Unit	450 x 600 x 850 + 100	CUSTOM FABRICATED		1
32	Work table with 2 U/SH	450 x 600 x 850 + 100	CUSTOM FABRICATED		1
	Spare Number				
	INDIAN BREAD				
33	SECTION				

	S.S Tandoor On Wheels	900 x 900 x 1000	RAJJ TANDOOR		
34	Tandoor Side Table with 2 U/SH	450 x 900 x 1000 + 100	CUSTOM FABRICATED		
35	Skewer Hanging Rod	450 x 100	CUSTOM FABRICATED		
36	Chapatti Plate with Puffer	900 x 600 x 850 x + 100	CUSTOM FABRICATED		
37	Work with table with 2 U/SH		CUSTOM FABRICATED		
38	Spare Number				
39	Spare Number				
40	Garbage Bin	550 x 480 x 960	NILKAMAL	WB 120 L1	
41	S.S Exhaust Hood	3025 x 1050 x 500	CUSTOM FABRICATED		
42	Fire Suppression System		ANSUL OR BUCKEYE		
43	Spare Number				
44	WET PREPARATION AREA				
45	Potato Peeler	15 Kg. Capacity	CUSTOM FABRICATED		

46	Tilting Wet Grinder	15 Lit. Capacity ( 750 x 600 x 1300 )	RISHAB	MUG1500	
47	Pulwarisor	50 Kg. To 60 Kg. /Hr.	CUSTOM FABRICATED		
48	Spare Number				
49	Spare Number POT WASH AREA				
50	Pot Rack (4 Shelves)	1350 x 600 x 1650	CUSTOM FABRICATED		
51	Spare Number				
52	Spare Number				
53	DISH AREA				
54	Soiled Dish Receiving Table with Glass Rack	1650 x 750 x 850 x 600 + 150	CUSTOM FABRICATED		
55	Pre Rinse 2 Sink Unit	1100 x 700 x 850 + 100	CUSTOM FABRICATED		
56	Pre Rinse Shower		BERJAYA MAKE	I / BSP PRS	
57	Dish Washer ( Hood Type ) ( Electrically Operated )	Imported	SHIN JIN MASTER	SJM 200DE	
58	Clean Dish Table	650 x 700 x 850 x + 100	CUSTOM FABRICATED		

59	Clean Dish Rack ( 5 Shelves )	1450 x 600 x 1650	CUSTOM FABRICATED		
60	Spare Number				
61	Spare Number				
62	SERVICE COURIER				
63	Plate Staking Table	750 x 725 x 750	CUSTOM FABRICATED		
64	Hot Brain Marie With Tray Rail	1725 x ( 725 + 225 ) x 750	CUSTOM FABRICATED		
65	Work table with 2 U/SH & Tray Rail	750 x ( 725 + 225 ) x 750	CUSTOM FABRICATED		
66	Visi Cooler				
67	Spare Number				
68	Spare Number				
69	FOOD STORES FOR LUNCH ROOM KITCHEN				
70	Sack Pallet	Branded	NILKAMAL	SP 1210 HW	
71	M.S Slotted Angle Rack ( 5 Shelves )	1800 x 600 x 1950	CUSTOM FABRICATED		
72	M.S Slotted Angle	1650 x 600 x	CUSTOM		

	Rack ( 3 Shelves )	1950	FABRICATED		
73	Storage Bin	450 x 450 x 750	CUSTOM FABRICATED		
74	M.S Slotted Angle Rack ( 5 Shelves )	1500 x 600 x 1950	CUSTOM FABRICATED		
75	S/S Corner Guard	2400 Ht.	CUSTOM FABRICATED		
76	S.S Grating	900 x 300	CUSTOM FABRICATED		
77	S.S Grating	600 x 300	CUSTOM FABRICATED		
78	Spare Number				
79	Insect Killer	Branded	TECHNOCRAT	TRAPPER	
80	Air Curtain	Branded ( 1500 Length )	TECHNOCRAT	SLEEK	
81	Air Curtain	Branded ( 1800 Length )	TECHNOCRAT	SLEEK	
82	Water Boiler	( 15 Lit. Capacity ) ( 575 x 295 x 280 )	RACOLD	ETERNO 15	
83	Knife Holder	Branded ( Locally Purchased )			
84	White Board	Branded ( Locally	STATIONERY ITEM		

		Purchased )			
85	Spare Number				
86	Exhaust System				
87	Fresh Air System				
		N M M I			
88	Nirali Sink ( By civil / Plumbing contractor )	385 x 305	NIRALI	Mini ( Grace Plain )	
89	Wall Shelf	875 x 300	CUSTOM FABRICATED		
90	Coffee Grinder	Imported	LA CIMBALLI	JUNIOR	
91				M29	
92	Coffee Machine ( 2 Groups )	Imported	LA CIMBALLI	SELECTRON	
93	Under Counter Glass Washer	Impoted	HOBART	ECOMAX	
94				402	
95	Visi Cooler	Imported ( 575 x 575 x 1675 )	CELFROST	FKG – 320A	
96	Water Cooler	80 Litres Capacity	LL MAKE	ChiLL 80 SS	

97	Spare Number				
98	Spare Number				
99	Wall Cabinet	1275 x 300 x 600	CUSTOM FABRICATED		
100	Hot Case	1200 x 600 x 850	CUSTOM FABRICATED		
101	Soup Kettle	Branded	EQUIPMART	TS – 6000S	
102				RIC50LTRW	
103	Ice Cube Box	Branded ( 645 x 405 x 420 )	NILKAMAL	T ( Without Tap )	
104	Induction ( Table Top Model )	Branded	PRESTIGE		
105	Wall Cabinet	1275 x 300 x 600	CUSTOM FABRICATED		
106	Microwave Oven	Branded	LG	2349	1
107	Salmander	750 x 350 x 300	CUSTOM FABRICATED		
108	Spare Number				
109	Paper Roll	BRANDED	KIMBERLY – CLARK		1
110	Soap Dispenser	BRANDED	TECHNOCRAT		1

111	OTHER ITEM				
112	Insect Killer	Branded	TECHNOCRAT	TRAPPer	1
113	S.S Grating	600 x 300	CUSTOM FABRICATED		1

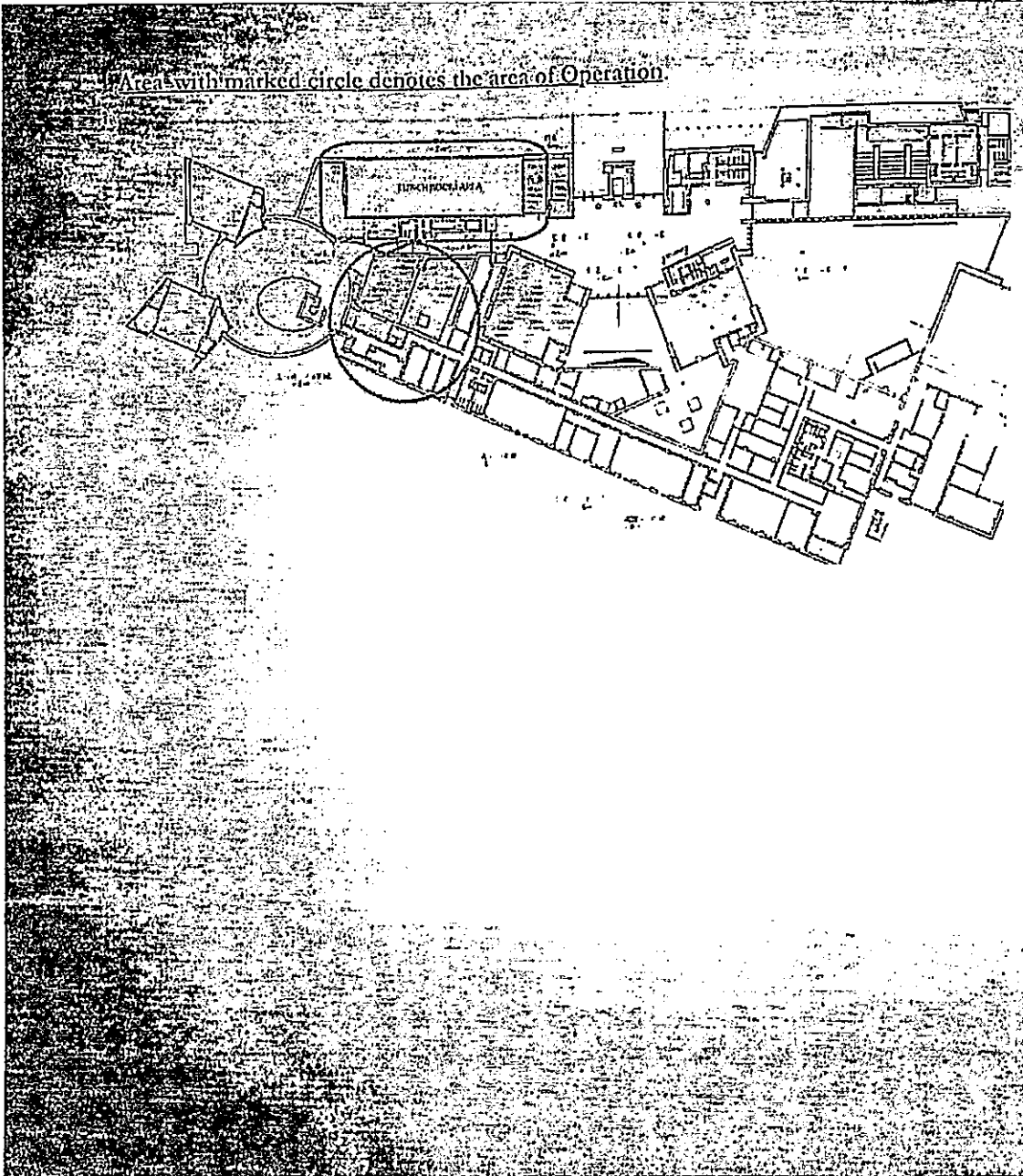
The items and their number may change and are subject to physical delivery at the time of handling over the kitchen.

Complete IGL Pipeline gas fittings are also provided in the canteen area.  
Other items of use will be arranged by the Contractor himself / herself.



Annexure -IV

Area with marked circle denotes the area of Operation



Annexure -V

The Bihar Museum Society  
TENDER DOCUMENT FOR PROVIDING CAFETERIA SERVICES IN  
CHILDREN SECTION AT BIHAR MUSEUM, PATNA

**FINANCIAL BID**

S.N.	Working space	Rate per months to be paid to the Bihar Museum Society
1	Children Café	

NAME OF FIRM  
ADDRESS: